

United States Department of Agriculture



Natural Resources Conservation Service
375 Jackson Street, Suite 600
St. Paul, MN 55101-1854

*Helping People
Help the Land*

Phone: (651) 602-7900
FAX: (651) 602-7914

Transmitted via Email

January 23, 2005

MINNESOTA BULLETIN NO. 260-6-12

SUBJECT: INF – My.NRCS CALENDAR

Purpose. To provide information.

Expiration Date. September 30, 2006.

My.NRCS is the employee intranet site that contains up-to-date information for NRCS employees.

The states have been encouraged to add appropriate calendar information to the My.NRCS calendar. Currently, Susan Ploetz and Julie MacSwain are the two Minnesota NRCS employees who can post information on the My.NRCS calendar. Please keep in mind the following information if you have something you would like posted on the My.NRCS calendar. Email the detailed information to either susan.ploetz@mn.usda.gov or julie.macswain@mn.usda.gov.

- Event type
- Event name
- Event Website
- Event Theme
- Location
- Sponsors
- Contact information
- Description of the event
- Start date time - End date time

If you have any questions the My.NRCS calendar, please contact Susan or Julie.

WILLIAM HUNT
State Conservationist

DIST: AE